



# DEL NORTE ELEMENTARY SCHOOL PTO



## **Minutes of November 13, 2023 – Parent Teacher Organization Meeting**

### **Present:**

Emily Boyd, Chelcie Gjellam, Tracy Anderson, Kelcie Walker, Rebecca Egdorf, Elaine Brown, Emily Hammer, Stacey Simmons, Marsh Gallegos, Kim Matta, Alexis Cobb, and Devon Davey

Karie Lichtenfield and Hubba Martinez joined meeting via Google Meets

### ● **Welcome**

- Minutes approved.
- Alexis Cobb welcomed all members and informed us that DNES PTO's purpose is to be a positive support within the school.
- The number of PTO members has grown, so we introduced ourselves.
- As volunteers, we are required to maintain confidentiality of the school, staff, and students.

### ● **Teacher Report**

- Mrs. Gallegos relayed suggestion from Mrs. Madrid regarding the Halloween party. The upper grades do not need as much time for the party as the lower grades. It might be helpful to have an extra craft or game for the older grades.
- No concerns from the staff about the party; Mrs. Gallegos felt the party went well and liked the food craft.
- Mrs. Gallegos suggests putting extra baggies in the classroom baskets so students can take home leftover food.
- Mrs. Duda has survey results. Alexis will follow up with Mrs. Duda to review results.

- Teachers would like the Fun Run Pizza Party to occur the same day as the Christmas Party.
- **Finances**
  - Financial Report
    - Treasurer, Tracy Anderson, reports DNES PTO has a current balance of \$4,933 in the checking account. The Fun Run raised \$6,951.96!
    - By-Laws
      - Emily Hammer created a draft. She requested assistance on the final draft
      - Subcommittee was formed: Stacey Simmon, Emily Boyd, and Emily Hammer
- **Community and Events**
  - Playground Shed
    - Received feedback from members regarding playground equipment. PTO suggested additional items: 4 square, chalk, wiffle balls, and hula hoops. Alexis will order items.
    - PTO will spend approximately \$800 for equipment. Equipment will be refreshed as needed.
  - Staff Holiday Gift
    - Two classes still need to complete the art project for teacher gifts. Emily and Stacey will help complete the projects at DNES.
    - DNES PTO will complete the project on 11/28/23 during PTO coffee. Coffee will be at either Boogie's or Rebecca's.
  - Christmas Party
    - Hubba coordinated a DNHS student volunteering to be the Grinch for the party. She will confirm with Mrs. Duda about the student receiving credit for his efforts.
    - Kim will dress up like Cookie.

- Mrs. Gallegos will double check with the 3rd-6th teachers to ask them if extra snacks are necessary.
- Alexis will coordinate with yearbook members so they can take pictures for the party.
- Craft Ideas: Sticker scenes, pinecone gnomes, beaded snowmen, ornament, and rice activity.
- Tentative Party Menu: Yogurt tubes (GoGo Applesauce alternative for DF), popcorn mix, red/green grape mix, capri suns.

- **2023 Fall Volunteer Opportunities**

- Reminder that PTO helps facilitate class field trips
- All opportunities are on Sign-Up Genius